

Outstanding Classified Personnel Award

Deadline: May 15, [Postmark date.] "Fax" or E-mail copies are not acceptable.

Mail this form to: Kentucky PTA, P.O. Box 654, Frankfort, KY 40602-0654

Please copy this form and distribute to the Appropriate Person to Complete.

Nominee must be a member of a PTA/PTSA "In Good Standing".

All Classified Personnel involved at a school are eligible for the Kentucky PTA Outstanding Classified Personnel Award.

Check the category which applies Teacher's Aide/Assistant Secretary Custodian
 Bus Driver/Monitor Food Service Other _____

Name of Nominee (Please Print) _____

Position/Title _____ Number of years in this Position _____

Name of School (if applicable) _____

School Level (if applicable) Elementary Middle/Junior High High School
 Combined Other Specify _____

School District _____ County _____ PTA District _____

Nominee is a member of _____ PTA/PTSA

PTA/PTSA or District submitting nomination _____

Name of person submitting nomination _____ Title _____

Address _____

Street/P. O. Box _____ City _____ State _____ Zip _____
 Telephone Day (_____) _____ E-mail _____

Name of PTA/PTSA President _____

Address _____

Street/P. O. Box _____ City _____ State _____ Zip _____

Telephone (_____) _____ Email _____

To be a Unit in *GOOD STANDING*
All PTAs/PTSAs MUST:

- Send at least one national and KY PTA state dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15th
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15th
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

CLASSIFIED PERSONNEL AWARD CRITERIA

- PTA involvement and support.
- Encouragement of parent volunteers.
- Special techniques to motivate students.

Please attach page(s) addressing the above criteria. Limit: 5 pages including this form); one side only, double-spaced, type no smaller than 10 point; and may not be reduced.

Incomplete applications will not be considered.

The submitting PTA or PTSA will be notified if their nominee is a winner.

