

Outstanding Volunteer Participation Award

Deadline: May 15 [Postmark date. Fax or E-Mail copies are **not** acceptable.]

Mail this form to:

Kentucky PTA

P.O Box 654

Frankfort, KY 40602-0654

Please Copy this Form and Distribute to the Appropriate Person to Complete.

The Submitting PTA/PTSA must be a “Unit in Good Standing” .

Name of PTA/PTSA _____

County _____ PTA District _____

Name of School _____

Type of School _____ Elementary _____ Middle/Jr. High _____ High School _____ Combined

Name of Person Submitting Nomination _____ Title _____

Address _____

Street/PO Box City State ZIP

Telephone (____) _____ Email _____

Name of PTA/PTSA President _____

President’s Address _____

Street/PO Box City State ZIP

Telephone (____) _____ Email _____

Number of students _____ Number of PTA/PTSA members _____ Number of Volunteer Hours _____

Please attach page(s) describing your volunteer program based on the questions listed below. Limit: 5 pages (including this form); one side only, double spaced, type no smaller than 10 point; and may not be reduced.

To be a Unit in *GOOD STANDING*

All PTAs/PTSAs MUST:

- Send at least one national and KY PTA state dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15th
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15th
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

VOLUNTEER PARTICIPATION CRITERIA

Please answer the following questions.

- What is your method of recruiting volunteers?
- What time of year is your recruiting program most successful?
- What types of programs and projects are staffed with your volunteers?
- How do you ensure that your volunteers continue as volunteers for your PTA/PTSA?
- How do you evaluate your volunteer program?
- How do you recognize/reward your volunteers?

Incomplete Applications Will Not Be Considered.

The submitting PTA/PTSA will be notified if they are a winner.

