

# Outstanding Volunteer Award

**Deadline: March 15, 2019** [Postmark date. "Fax" or E-Mail copies are not acceptable.]

**Mail this form to:**

Kentucky PTA, P.O. Box 654, Frankfort, KY 40602-0654

**Please Copy this Form and Distribute to the Appropriate Person to Complete.**

**The nominee must be a member of a PTA/PTSA "In Good Standing" as of October 15, 2018.**

## Eligibility:

1. The nominee must meet the dictionary definition of a volunteer –“a person who voluntarily offers himself or herself for a service or undertaking; a person who performs a service willingly and without pay”—for all services, activities and time described in this application.
2. The nominee is not required to be a parent or to have children in school.
3. Nominations may be submitted by a local PTA/PTSA or district PTA.
4. A PTA/PTSA may submit more than one nomination.

Name of Nominee (Please Print) \_\_\_\_\_

Address \_\_\_\_\_  
Street/PO Box City State Zip

Grade Level(s), Ages(s), or Area(s) Served \_\_\_\_\_

Name of School \_\_\_\_\_

County \_\_\_\_\_ PTA District \_\_\_\_\_

Nominee is a Member of \_\_\_\_\_ PTA/PTSA

Name of PTA/PTSA or District Submitting Nomination \_\_\_\_\_

Name of President \_\_\_\_\_

President's Address \_\_\_\_\_  
Street/PO Box City State Zip

Telephone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

### To be a Unit in *GOOD STANDING* All PTAs/PTSAs MUST:

- Send at least one national and KY PTA state dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15<sup>th</sup>
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15<sup>th</sup>
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

### Volunteer Award Criteria

1. Duration of service: 10 points
  - 1.1. Approximate Hours of Weekly Volunteer Service \_\_\_\_
  - 1.2. Years of Volunteer Service \_\_\_\_
2. Type and quality of volunteer service: 30 points
  - 2.1. Emphasize the services provided to the student(s), parents, and school(s)
3. Impact of volunteer service on the students, school, and community: 40 points
  - 3.1. Describe the positive changes in student performance, attendance, or behavior; describe the overall contribution to the students, school, and community.
4. Recommendations (two required): 20 points
  - 4.1. This could include recommendations from other PTA/PTSA members, administrators, staff, teachers, students, or community members; include name, title, and contact information of persons submitting the recommendations.

Please attach page(s) addressing the above criteria. Limit: five pages (including this form); one sided only, double-spaced, type no smaller than 10 point; and may not be reduced.

### Incomplete Applications Will Not Be Considered.

**The submitting PTA/PTSA will be notified if their nominee is a winner.**

