

## LABELING AND PACKAGING STUDENT ENTRIES ADVANCING TO STATE LEVEL

### Literature Submission Requirements:

- Entry must not exceed 2,000 words, one page (handwritten or typed), 8.5x11 paper (one sided only).
- Number each page.

### Dance Choreography, Film Production and Music Composition Submission Requirements:

- Video must not exceed 5 minutes in length and 1GB (one gigabyte) in file size.
- Accepted file formats include: AVI, MOV, MPG, MPEG, MP4, WMV, FLV and F4V.
- Use of background music must be cited on the student entry form.

### Photography Submission Requirements:

- Print must not exceed 11x14 inches, including matting, and mounted on sturdy material such as cardboard or poster board.
- Framed photos are not accepted.

### Visual Arts Submission Requirements:

- **2D artwork (e.g. painting)**
- Dimensions must not exceed 24x30 inches, including matting, and mounted on sturdy material.
- **3D artwork (e.g. sculpture)**
- Must be able to move for display purposes.
- Must include packaging materials and 3 photos of the entry (a combination of angles) for judging, ID and exhibition purposes (entries that require assembling/repairing from transporting will be disqualified).
- Framed artwork and artwork containing loose materials is not accepted.

### Packaging and Labeling Requirements

- After entering the student entry online, print confirmation page of your PTA registration form and online submission form for advancing student winners.
- Label all art as follows: <STATE>.<DIVISION>.<CATEGORY>.<LAST NAME>.<FIRST NAME>  
*Example: KY.MID.PHOTOGRAPHY.SMITH.JOHN*
- **Label abbreviations:**  
**DIVISION** – pri, int, mid, sen, spec.artist  
**CATEGORY** – dance, film, literature, music, photography and vis art

Make sure to keep copies of all paperwork forwarded to the next level.

If you are shipping, we recommend you ship with a company that has online tracking capabilities in case the shipment is delayed or gets lost.

Any time you have questions, e-mail [kentuckypta@bellsouth.net](mailto:kentuckypta@bellsouth.net), [reflectionskeypta@gmail.com](mailto:reflectionskeypta@gmail.com) or call 502-226-6607.