

Required Kentucky and National PTA Dues Payment Form

Please make several copies of this form to use for dues payments throughout the year.

Dues payment dates:

August 15th "Back to School" September 15th "Early Bird" October 15th "Required"

This dues payment is for _____ (month).

At least one dues payment must be made by October 15th to be a unit in good standing.

You must be a unit in good standing to be eligible to participate in any PTA program (insurance, scholarships, Reflections, awards, etc.). You must send in your monthly membership dues by the 15th of each month.

Complete this Form and Attach a Numbered List of the Names of Members Covered by this payment.

To be a Unit in GOOD STANDING All PTAs/PTSAs MUST:

- Send at least one National and Kentucky PTA dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15th
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15th
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

Mail Completed Form and Check to:

**Kentucky PTA
P.O Box 654
Frankfort, KY 40602-0654**

Make check payable to "Kentucky PTA"

Your check must include both state and national dues

State dues are \$1.25 per member

National Dues are \$2.25 per member

TOTAL dues are \$3.50 per member

_____ Members @ \$3.50 \$ _____
 Founders Day Gift \$ _____
 Scholarship Donations \$ _____
 Headquarters Support Fund \$ _____
TOTAL Amount Enclosed \$ _____

Date _____
 Grades _____ to _____
 County _____
 PTA District _____

Have You Attained:

___ 100% Membership Based on School Enrollment?
 ___ 100% School Faculty and Staff Membership Enrollment?
 Staff* includes classified (cafeteria, custodian, staff, instructional assistants)

Number of Male Members: _____
 Number of Student Members: _____
 Number of Faculty and Staff* Members: _____
 Total number of PTA/PTSA Members: _____

Name of PTA/PTSA _____
 Name of President _____
 School Address _____
Street/P. O. Box City State Zip
 Phone Number: (____) _____ Email: _____
 Name of Treasurer _____
 Phone Number: (____) _____ Email: _____
 Address _____

- Note #1: It is the treasurer's responsibility to send state and national membership dues to the Kentucky PTA office by the 15th of each month.
- Note #2: Membership cards are distributed at the beginning of the school year, based on a PTAs/PTSAs number of members the previous year. To receive more membership cards, a PTA/PTSA must submit a Membership dues payment to the Kentucky PTA. Email kentuckypta@bellsouth.net or call 502-226-6607. Please return all unused membership to the Kentucky PTA.
- Note #3: **ALL INFORMATION HAS TO BE FILLED OUT COMPLETELY** in order to be considered for ANY membership