

Required Kentucky PTA and National PTA Dues Payment Form

Please make several copies of this form to use for dues payments throughout the year.

Dues payment dates: August 15th “Back to School” Dues: September 15th “Early Bird” Dues

October 15th “Required” Dues Payment: Pay Dues monthly thereafter.

This dues payment is for _____ (month).

At least one dues payment must be made by October 15th to be a unit in good standing.

You must be a unit in good standing to be eligible to participate in any PTA program (insurance, scholarships, Reflections, awards, etc.).

Complete this Form and Attach a Numbered List of the Names of Members Covered by this payment.

To be a Unit in *GOOD STANDING* All PTAs/PTSAs MUST:

- Send at least one National and Kentucky PTA dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15th
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15th
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

**Mail Completed Form and Check to:
Kentucky PTA
148 Consumer Lane
Frankfort, KY 40601**

**Make check payable to “Kentucky PTA”
Your check must include both state and national dues
State dues are \$1.25 per member
National Dues are \$2.25 per member**

TOTAL dues are \$3.50 per member

You may also use this form for Founders Day, Scholarships, and Headquarters Support Fund Donations.

Date _____
Grades _____ to _____

County _____
PTA District _____

Name of PTA/PTSA _____

Name of President _____

Address _____
Street/P. O. Box City State Zip

Telephone Day (____) _____ Evening/Cell (____) _____
E-mail _____

Name of Treasurer _____

Address _____
Street/P. O. Box City State Zip

Telephone Day (____) _____ Evening/Cell (____) _____
E-mail _____

Note #1: It is the treasurer’s responsibility to send state and national membership dues to the Kentucky PTA office by the monthly dues dates. **Attach a numbered list with members’ names to this form.**

Note #2: **The membership chair must provide the treasurer with the list of members.**

Note #3: Membership cards are distributed at the beginning of the school year, based on a PTAs/PTSAs number of members the previous year. To receive more membership cards, a PTA/PTSA must submit dues payment and may request extra membership cards from Kentucky PTA. Email kentuckypta@bellsouth.net or call 502-226-6607. Please return all unused membership to the Kentucky PTA.

Note #4: State and national dues must be paid in a timely manner, that is by the next monthly due date after receipt.