

Required Kentucky and National PTA Dues Payment Form And Membership Report

Please make several copies of this form to use for dues payments throughout the year.

Dues payment dates:

August 15th “Back to School” September 15th “Early Bird” October 15th “Required”

This dues payment is for _____ (month).

At least one dues payment must be made by October 15th to be a unit in good standing.

You must be a unit in good standing to be eligible to participate in any PTA program (insurance, scholarships, Reflections, awards, etc.). You must send in your monthly membership dues by the 15th of each month.

Complete this Form and Attach a Numbered List of the Names of Members Covered by this payment.

To be a Unit in GOOD STANDING All PTAs/PTSAs MUST:

- Send at least one National and Kentucky PTA dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15th
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15th
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

Mail Completed Form and Check to:

**Kentucky PTA
148 Consumer Lane
Frankfort, KY 40601**

Make check payable to “Kentucky PTA”

Your check must include both state and national dues

State dues are \$1.25 per member

National Dues are \$2.25 per member

TOTAL dues are \$3.50 per member

_____ Members @ \$3.50 \$ _____

Number of Male Members: _____

Number of Student Members: _____

Number of Faculty and Staff* Members: _____

Total number of PTA/PTSA Members: _____

Date _____

Grades _____ to _____

County _____

PTA District _____

Have You Attained:

___ 100% Membership Based on School Enrollment?

___ 100% School Faculty and Staff Membership Enrollment?

Staff* includes classified (cafeteria, custodian, staff, instructional assistants)

Name of PTA/PTSA _____

Name of President _____

School Address _____

Street/P. O. Box

City

State

Zip

Phone Number: (____) _____ Email: _____

Name of Treasurer _____

Phone Number: (____) _____ Email: _____

Address _____

Note #1: It is the treasurer’s responsibility to send state and national membership dues to the Kentucky PTA office by the 15th of each month.

Note #2: Membership cards are distributed at the beginning of the school year, based on a PTAs/PTSAs number of members the previous year. To receive more membership cards, a PTA/PTSA must submit a Membership dues payment to the Kentucky PTA. Email kentuckypta@bellsouth.net or call 502-226-6607.

Please return all unused membership to the Kentucky PTA.

Note #3: **ALL INFORMATION HAS TO BE FILLED OUT COMPLETELY** in order to be considered for ANY membership awards given at the Kentucky PTA Convention.